



## **Hamilton Waterfront Trust**

*Connecting You to the Water's Edge*

### **BOARD OF TRUSTEES MINUTES**

4:30 P.M.

Tuesday, October 10, 2017

HWT Boardroom, 47 Discovery Drive, Hamilton

**Present:** B. Charters, J. Farr, T. Jackson, S. Shaw

**Staff Present:** W. Plessl, M. Cuthbert, A. Pulcins

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**1. Call to Order**

B. Charters called the meeting to order at 4:40 pm.

**2. Declarations Re: Disclosure of Interest**

None

**3. Delegations**

None

**4. Minutes of Previous Meeting (September 12, 2017)**

HWT1028 (J. Farr / T. Jackson)

That the Minutes of the September 12, 2017 Hamilton Waterfront Trust Board meeting be received.

**CARRIED**

**5. Business Arising from the Minutes**

**a) Declaration regarding Employee Deduction Remittances**

HWT1029 (J. Farr / S. Shaw)

That the Declaration for Employee Deduction Remittances be received.

**CARRIED**

**6. Outstanding Items**

None

**7. Consent Agenda**

**1.1 Review of monthly Business Unit Operations (June)**

The Board was in receipt of the Financial Report for the Business Unit Operations for the month of September 2017.

**8. New Business**

**a) Waterfront Development – City of Hamilton**

- The Waterfront Sub-Committee meet and staff presented a report on updates and projects in the works. W. Plessl commented on the need for 450 parking spaces on Pier 8 for the waterfront amenities. J. Farr will discuss the issue of parking with city staff.

**b) 2016 HWT Financial Statements – Presentation to GIC on Oct. 18, 2017**

- Presentation will now be made by the HWT to the General Issues Committee on October 18, 2017 to allow for the HWT to have our auditors present for the financial statements. This presentation will provide clarity on the history and present operations of the Hamilton Waterfront Trust and our relevance going forward.

*The meeting went in-camera for discussions on legal / contractual matters (T. Jackson / J. Farr)*

**9. Confidential Items – In-Camera for Legal / Contractual Matters**

**a) Minutes of Previous In-Camera Meetings (September 12, 2017)**

**HWT1030 (J. Farr / S. Shaw)**

**That the In-Camera Minutes of the September 12, 2017 Hamilton Waterfront Trust Board meeting be received.**

**CARRIED**

**b) City lease on 57 Discovery Drive**

Discussions took place in-camera.

**c) SARCOA – Legal**

Discussions took place in-camera.

**d) Future Plans for the HWT Centre**

Discussions took place in-camera.

**e) Personnel Matter**

Discussions took place in camera.

*The meeting moved out of camera (J. Farr / S. Shaw)*

**10. Other Business**

**a) Hamilton Port Authority**

The HWT Board was in receipt of a letter from the Hamilton Port Authority with regards to Board appointees. This item has been tabled.

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**11. Next Meeting - Tuesday, November 14, 2017**

The next HWT Board meeting is scheduled for Tuesday, November 14, 2017.

**12. Adjournment**

The meeting adjourned at 7:50pm.



B. Charters, Chairman  
Board of Trustees  
Hamilton Waterfront Trust

M. Cuthbert  
October 10, 2017