



## **Hamilton Waterfront Trust**

*Connecting You to the Water's Edge*

### **BOARD OF TRUSTEES MINUTES**

4:30 P.M.

Tuesday, December 12, 2017

HWT Boardroom, 47 Discovery Drive, Hamilton

**Present:** B. Charters, J. Farr, J. Knight, T. Jackson

**Staff Present:** W. Plessl, A. Pulcins, M. Cuthbert

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1. **Call to Order**

B. Charters called the meeting to order at 4:45 pm.

2. **Declarations Re: Disclosure of Interest**

None.

3. **Delegations**

None.

The HWT Board welcomed Janet Knight to the committee. Janet is the newly appointed Hamilton Port Authority Representative.

4. **Minutes of Previous Meeting (November 14, 2017)**

**HWT 1035 (J. Farr / T. Jackson)**

**That the Minutes of the November 14, 2017 Hamilton Waterfront Trust Board meeting be received.**

**CARRIED**

5. **Business Arising from the Minutes**

**a) Declaration regarding Employee Deduction Remittances**

**HWT 1036 (J. Farr / J. Knight)**

**That the Declaration for Employee Deduction Remittances be received.**

**CARRIED**

6. **Outstanding Items**

On agenda

7. **Consent Agenda**

**7.1 Review of monthly Business Unit Operations (November)**

The Board was in receipt of the Financial Report for the Business Unit Operations for the month of November 2017.

- W. Plessl noted that the Outdoor Rink is now open
- Issues with staff theft in September has been resolved
- Grill is now open for the skating season.

**HWT1037 (J. Knight / J. Farr)**

**That the Financial Report for November 2017 be received.**

**CARRIED**

**7.2 Quotes/tenders**

None.

8. **New Business**

**a) Waterfront Development - City of Hamilton**

- W. Plessl met with members of the RHYC to review preliminary plans. They will be calling a meeting and requesting the HWT to make a presentation in February/March.
- W. Plessl will be meeting with the HPA this week to present/review shoreline plans and layout around new gas dock area.
- A public meeting to present the functional plans for Piers 5 - 7 will be scheduled for March 2018.

**HWT1038 (J. Farr / J. Knight)**

**That the information presented on Waterfront Development – City of Hamilton be received.**

**CARRIED**

*The meeting went in-camera for discussions on legal / contractual matters (J. Farr / J. Knight)*

9. **Confidential Items – In-Camera for Legal / Contractual Matters**

**a) Minutes of Previous In-Camera Meetings (November 14, 2017)**

**HWT1039 (J. Farr / T. Jackson)**

**That the In-Camera Minutes of the November 14, 2017 Hamilton Waterfront Trust Board meeting be received.**

**CARRIED**

**b) City lease on 57 Discovery Drive**

**HWT 1040 (J. Farr / J. Knight)**

**That the draft report from Antec Appraisal Group be received in-camera.**

**CARRIED**

**c) SARCOA - Legal**

**HWT 1041 (J. Farr / T. Jackson)**

**That the information regarding the Sarcoa Lawsuit be received in-camera.**

**CARRIED**

*The meeting moved out of camera (J. Farr / J. Knight)*

**Resignation of B. Charters  
Election of new Chair**

**10. Other Business**

**a) 2018 HWT Board Meeting Schedule**

**HWT1042 (J. Knight / J. Farr)**

**That the 2018 Board Meeting Schedule, attached, be received.**

**CARRIED**

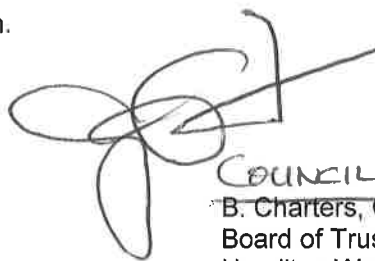
**In favour: J. Farr, T. Jackson, J. Knight  
Opposed: B. Charters**

**11. Next Meeting - Tuesday, January 9, 2018**

The next HWT Board meeting is scheduled for Tuesday, January 9, 2018.

**12. Adjournment**

The meeting adjourned at 5:50pm.



**COUNCILLOR JASON FARR**  
~~B. Charters, Chairman~~  
Board of Trustees  
Hamilton Waterfront Trust