

WEST HARBOUR - JAMES STREET PLAZA PUBLIC ART PROJECT



CALL FOR ARTISTS

The Hamilton Waterfront Trust / City of Hamilton is seeking Artists or Artist-Led Teams to submit proposals to create a permanent Public Art work to be installed in the new West Harbour - James Street Plaza to be constructed at the foot of James Street North in Hamilton, Ontario.

Artists will be selected by a citizen Jury through a two-stage process involving a concept and design proposal followed by public consultation on selected Artists detailed proposals.

Artists selected to submit a Stage 2 detailed proposal will receive \$2,500.

Award: \$315,000

Submission Deadline: Thursday, June 27, 2019 at 4 pm.
47 Discovery Dr. (2nd floor - above Williams Fresh Cafe)
Hamilton, ON L8L 8K4
Email: publicart@hamiltonwaterfront.com

Artist Information Meeting:
Tuesday, June 4, 2019 at 6 pm.
Hamilton Waterfront Trust Centre, 57 Discovery Dr.,
Hamilton, ON L8L 8K4

Artists are invited to view a presentation on the adjudication process and submission requirements and visit the site as part of this meeting. Note that the immediate site may not be accessible due to construction. This is not a mandatory meeting.



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1.0 PROJECT GOALS AND THEMES

The Hamilton Waterfront Trust (HWT) and City of Hamilton staff has worked together with a Focus Group of community members and artists to identify the following goal and themes for this project. *Artists* are asked to address the goal and themes in their proposals. They will be used in-part by the Jury to determine the successful Artist.

Goal:

The public art work should be a beacon - visible along James Street North - marking the entrance to the West Harbour and recalling an aspect of the city's historic connection with water; natural, recreational and industrial (or the interrelation of these elements). The work should celebrate reconnection to the water's edge being advanced currently through the West Harbour development.

2.0 BACKGROUND

Originally a natural oasis, the bay at the head of Lake Ontario was a source of life, food and meaning for Indigenous peoples long before colonial times. Since the creation of Burlington Canal in the early 19th century the waterfront has been at the heart of the economic growth of Hamilton. A place for hunting, fishing and recreation for most of the 19th century. Shipping and heavy industry came to dominate the waterfront by the early 20th century. By the mid-20th century industry dominated the waterfront, cutting the city and its population off from the water, filling-in large parts of the bay and creating pollution.

Since the 1990s the City, the Hamilton Waterfront Trust and various citizen groups have been working to clean up the bay and provide public access to the water's edge. Successful projects such as the Waterfront Trail, Bayfront Park and the Pier roller/skating rink were created. This work continues in what is now known as the West Harbour with the development of the Pier 8 community directly to the east.

The James Street Plaza is part of the redevelopment of Piers 5, 6 and 7 one of the last areas of the West Harbour Precinct to be redeveloped. The main basin of this development is the anticipated heart of the precinct. The current parking lot and boat storage areas at the foot of James Street North will be converted through the introduction of new buildings and public spaces. Programmatically, the plaza spaces and commercial / retail will enhance the area, making the plaza a focal point and a gateway to the waterfront. Once drawn to the waterfront, a continuous boardwalk will connect to the Waterfront trail to give users more immediate access to Hamilton Harbour.

Pier 5 - 7 Redevelopment

The redevelopment of Piers 5 to 7 is to be public open space with a 950m shoreline, boardwalks, art features, views, shopping and entertainment, etc.

The Master Plan includes a number of sustainable infrastructure initiatives: shoreline reconstruction and rehabilitation, installation of designed, or alternative sustainable building accreditation LEED designed; two significant waterfront developments per year; The West Harbour Waterfront Recreation Master Plan identifies a number of projects that should be implemented over the next 20 years.

The City of Hamilton has contracted the Hamilton Waterfront Trust to design and implement the changes to the public spaces of Piers 5 to 7 including conducting this Public Art call and installing the selected work of art.

View a short video that illustrates the project on the City website via the link following.

City of Hamilton - Piers 5 - 7 Open Space Animation video

<https://www.hamilton.ca/city-initiatives/priority-projects/waterfront-redevelopment-west-harbour>

For more information about the history of the site and project please see:

Appendix E Archaeological, Cultural Heritage and Planning Background

For information about the development planned for Pier 8 directly to the east of this site including Pier 8 Promenade Park, Gateway Park and the winning development proposal for the site by Waterfront Shores please visit www.hamilton.ca/westharbour

3.0 SITE

The work is to be located on a specific area of the West Harbour at the foot of James Street North. The site is bounded by Hamilton Harbour to the North, Guise Street to the South. The plaza is located within the former James St. N. road allowance on the north side of Guise St. and diagonally across the Hamilton Port Authority Offices at 605 James St N. and Guise Street Housing Co-operative at 2 Guise St.

(Please see **Appendix B** for more information and drawings)

4.0 AWARD

The *Successful Artist* will be awarded **\$315,000** (excluding HST) for fabrication and transportation to the site of the work of art as per the following payment schedule:

- 1) \$30,000 upon the Successful Artist's provision of any drawings, studies or reports as required by and to the satisfaction of the Executive Director (HWT) / Director of Tourism and Culture or his / her designate (eg Engineering drawings).
- 2) \$95,000 when the work is approximately 40% complete.
- 3) \$95,000 when the work is approximately 80% complete.
- 4) \$95,000 upon delivery to the site.

Installation will be handled on site by the Hamilton Waterfront Trust.

Hamilton Waterfront Trust

5.0 ELIGIBILITY

City of Hamilton and Hamilton Waterfront Trust employees are not eligible to submit proposals to this call.

Artists under 18 years of age must have their parent or legal guardian sign all required documents on their behalf.

6.0 SELECTION PROCESS

The *Successful Artist* will be selected through a two-stage process involving a Stage 1 Concept and Preliminary Design Proposal followed by a Stage 2 submission of Detailed Proposal.

6.1 Stage 1 Concept and Preliminary Design

Stage 1 Concept and Preliminary Design Proposal will be adjudicated by the Jury to select a minimum of 3 and maximum of 6 *Artists* with the highest scoring proposals that meet or exceed all passing scores outlined under Stage 1 Selection Criteria to proceed to Stage 2.

6.1.1 Stage 1 Submission Requirements

The Stage 1 proposal shall be limited to a maximum of 12 pages (or 6 double sided pages in hard copy) excluding the Submission Form and cover page. Up to four of the 12 pages (or 2 double sided 11x17 pages if submitting in hard copy) may be Tabloid size pages. If submitted in hard copy, these pages must be folded to fit 8 1/2"x11" and be bound into the document, otherwise pages shall be 8 1/2"x11". Proposals can be digital or hard copy.

Ten copies (that is, 1 original and 9 reproductions) of the proposal shall be submitted. Proposals shall include the following information:

- a. Submission Form: A completed and signed Submission Form. A copy of this form is included as Appendix A to this document.
- b. *Artist's* Concept Statement: A brief statement outlining the following:
 - i. *Artist's* vision for the proposed work,
 - ii. A description of the concept; and
 - iii. A description of how the proposed work addresses the project goal and themes, and physical context.
- c. Site Plan Sketch: Indicate the proposed location(s) of the work(s) on the site. A marked copy of the Site Plan drawings included as part of Appendix B of this document may be submitted for this purpose.

- d. Conceptual Sketch or Diagram: Include at minimum one sketch or diagram in any medium the *Artist* is comfortable working in that will most efficiently and effectively illustrate the idea of the proposed work to the Jury. This includes but is not limited to, drawing, collage, photography, digital, etc. Include notation on the sketch indicating the proposed materials.

Only reproductions not original artwork should be submitted. More developed and detailed documentation is required as part of the Stage 2 submissions and the *Artist* should allocate their resources and time accordingly.

- e. Curriculum Vitae: Outline the relevant experience and qualifications of the *Artist*, or *Artist-Led Team*. If working as an *Artist-Led Team*, include the names and addresses of other team members such as fabricators, installers, engineers and other artists, their role in the team, prior experience working with the lead *Artist* and any other relevant experience.
- f. Visual Documentation: Include images in the document of relevant works by the *Artist* identified with title, location, date, and owner.
- g. References: Including the name, address, phone number and e-mail address for three references that have had direct involvement with the *Artist*.

6.1.2 Stage 1 Selection Criteria

- a. Competition Goals, Themes and Physical Context
The submission shall describe and illustrate a concept and proposed work that is responsive to the project goals and themes; is appropriate for the physical context and for permanent display in an outdoor public place.
Max points 30; Min points to pass 15.
- b. Artistic Excellence
The concept and proposed work demonstrate quality, originality and excellence.
Max points 35; Min points to pass 15.
- c. Professional Experience
The *Artist* is able to demonstrate and provide examples of experience with respect to public presentation or publication and recognition by other artists or arts organizations.
Max points 15; Min points to pass 5.
- d. Technical Expertise
The *Artist* or member of the *Artist-led Team* is able to demonstrate and to provide examples of their ability to successfully execute an art project of a similar scope.
Max points 20; Min points to pass 10.

6.2 Stage 2 Detailed Proposals

Those *Artists* selected to submit detailed proposals will receive a \$2,500 honorarium upon the submission of a detailed proposal meeting all the requirements outlined in this document.

Those *Artists* selected in Stage 1 will be notified via e-mail and provided a minimum of 3 to a maximum of 6 weeks to complete Stage 2 submissions.

6.2.1 Stage 2 Submission Requirements

The selected *Artists* shall submit 10 copies of a Detailed Proposal. The Detailed Proposal shall not be larger than 11"x17" in size. It may include the number of pages the *Artist* feels is necessary to fully describe the required information.

The proposal shall include, at a minimum, the following information:

- a. Visual Documentation
 - i. A site plan, to scale, indicating the size and location of the proposed work(s) in relation to features illustrated on the plaza plan.
 - ii. An elevation, plan and/or sectional drawing, to scale, sufficient in detail to fully illustrate the proposed work(s). Include notation indicating overall dimensions, proposed materials and finishes.
- b. Concept Statement:
Provide a concept statement of a maximum 500 words to be presented to the public.
- c. Fabrication, Installation and Maintenance Statement:
 - i. List proposed materials
 - ii. Describe the artist's preferred method and requirements for installation of the work(s) at the site including proposed foundation and attachment methods.
 - iii. Provide a brief description of the anticipated maintenance required for the piece(s)
 - iv. Provide an outline schedule for fabrication in number of weeks. Indicate times when city staff should review the work and when any other important meetings and milestones should occur.
 - v. Provide an outline budget estimate for fabrication, installation and breakdown the award into materials, artist's labour and consultants/sub-contractors costs.
- d. Public Presentation Material
One of the following to be shown to the public:
 - i. A maquette of the proposed work, or
 - ii. Full colour renderings of the proposed work(s) including a three-dimensional view and any other views or diagrams necessary to fully explain the work.

- e. Digital Documentation
Provide a CD or USB clearly labeled containing digital files of all of the material submitted including photographs of the maquette if created or full colour renderings. Images are to be provided in jpeg format at a minimum resolution of 300 dpi and text in PDF format.

6.2.2 Stage 2 Selection Criteria

- a. Response to Competition Goals
The proposed work is responsive to the competition goals and themes, is appropriate for the physical context, competition parameters and was well received as demonstrated in public consultation comments.
Max. points 40, Min. to pass 25
- b. Artistic Excellence
The proposed work(s) demonstrates high artistic merit; concept shows innovation and creativity; originality of design; excellence in execution and artistic skill.
Max. points 40, Min. to pass 25
- c. Technical Feasibility
The proposed design, materials and installation methods are achievable within the site and project parameters, are durable, demonstrate good maintenance practices, are structurally sound and maximize public safety. Max Points 20, Min. to pass 12

6.2.3 Stage 2 Adjudication Process

- a. Stage 2 Initial Review
Stage 2 Detailed Proposal submissions will be reviewed by HWT staff, City staff and the Jury to determine if interviews are required. If it is determined that interviews are needed they will identify appropriate interview questions and whether any additional information is required to fully evaluate the technical aspects of the proposal. *Artists* will be notified via e-mail of questions, any additional information required and the interview time and location.
- b. Stage 2 Artist Interviews (if required)
Artists should be prepared to provide a general overview of their proposal, answer the questions provided and to explain any additional information requested in a maximum 15 minute presentation to be followed by questions from the Jury and HWT/City Staff.

Those *Artists* that do not address technical concerns to the satisfaction of the Jury will receive a failing technical score and will not proceed further in the adjudication process.

- c. Stage 2 Public Consultation
Artists' proposals will be posted on the Hamilton Waterfront Trust website and made available at a location in the West Harbour area for public comment. The results of this consultation will be provided to the Jury for their consideration. The results of the public consultation shall not be binding on the Jury.
- d. Stage 2 Final Adjudication
The Jury will conduct a final adjudication considering the Stage 2 proposal material, *Artist* responses at the interview (if required) and public consultation results to determine scores based on the Stage 2 Selection Criteria. The *Successful Artist* will be the *Artist* with the highest scoring proposal that meets or exceeds all passing scores as outlined under Stage 2 Selection Criteria.

7.0 SUBMISSION DEADLINE AND DELIVERY

Stage 1 submissions will be received up to and including:

DATE: Thursday, June 27, 2019. 4:00 pm (Hamilton Time)

Late submissions will not be accepted.

Submissions may be submitted in hardcopy or by email.

Hard copy submissions must be in a sealed envelope delivered or couriered and addressed to:

The West Harbour James Street Plaza Public Art Project
c/o The Hamilton Waterfront Trust
47 Discovery Drive, 2nd Floor,
Hamilton, Ontario. L8L 8K4

Digital Submissions shall be submitted via e-mail at the following address:

Email: publicart@hamiltonwaterfront.com

Maximum file size to be 10 MB.

Submissions by fax will not be accepted.

8.0 SCHEDULE (subject to change)

Artist Selected - September 2019
Fabrication - October 2019 to October 2020
Installation - November/December 2020

9.0 JURY

The *Jury* is comprised of members of the local community, stakeholders, artists, and arts professionals. Hamilton Waterfront Trust Staff and City of Hamilton Staff is involved as non-voting members and participate in an advisory capacity. The identity of the jurors is kept confidential until the winning proposal is announced.

10.0 GENERAL PROVISIONS

10.1 Artist Agreement

The *Successful Artist* will be required to sign an agreement with the City of Hamilton. Upon notification of winning the commission, the *Successful Artist* will have a 60 day time period in which to work with the City to finalize and sign the agreement. If an agreement cannot be reached within the 60 day time the City may award the commission to the second highest scoring *Artist* and allow 60 days for that *Artist* to finalize and sign the agreement or cancel and re-issue the call.

A copy of the sample artist agreement is included as Appendix D of this document

10.2 Insurance and W.S.I.B.

The *Successful Artist* is required to provide to the City a General Liability Insurance Certificate, adding the City of Hamilton and Hamilton Waterfront Trust as additionally insured up to \$2 million and a current WSIB Clearance Certificate or letter of exemption from the Workplace Safety Insurance Board before any work begins. If these cannot be provided the City / HWT may award the commission to the second highest scoring artist or cancel and re-issue the call.

10.3 Copyright

By making a submission to this call the *Artist* guarantees that designs submitted are their own original creations and do not infringe upon the copyright of any other individual or group.

In general, copyright of the design will remain with the artist. Please see Appendix D for full copyright information to be finalized as part of the Artist Agreement.

Materials provided to the Hamilton Waterfront Trust / City of Hamilton as part of an *Artist's* submission to this call become and remain the property of the City of Hamilton and may be used to promote this call, the City's Public Art Program or the City in general.

10.4 Multiple Submissions

An Artist may make multiple submissions to this call. Each submission shall be in a separate envelope or e-mail and each shall contain all of the information and documentation required under section 6.1.1 Stage 1 Submission Requirements.

10.5 Reserved Rights and Privileges of the City

The Hamilton Waterfront Trust / City of Hamilton reserves the right to not award the commission to any *Artist* and to cancel or re-issue the call at any time.

11.0 DEFINITIONS

11.1 Artist

The *Artist* is the principle creator of the proposed concept and *Public Art* work. The *Artist* is responsible for all contractual arrangements with the City, communications with the City and the coordination and payment of any team members, consultants, fabricators or contractors required to successfully complete and deliver the proposed *Public Art* work.

11.2 Artist-Led Team

An *Artist-led Team* is a group of contractors, consultants or fabricators assembled by, coordinated by and contracted to the *Artist* to support the design and fabrication of the proposed *Public Art* work.

11.3 Public Art

Public Art is a work of art created by artists or in collaboration with artists through a public process and existing in publicly accessible City of Hamilton property.

11.4 Successful Artist

The *Successful Artist* is the *Artist* whose proposal receives the highest score and meets or exceeds all passing scores.

11.5 Jury

Jury has the meaning ascribed to it in Section 9.0.

Appendices

Appendix A Submission Form

Appendix B Site Information

Page 1 – West Harbour Context (Air-photo)

Page 2 – Existing Aerial of Piers 5, 6 & 7

Page 3 – Harbour West Redevelopment Plan for Piers 5, 6 & 7

Page 4 – Cross - Section through James Street Plaza

Page 5 – Detailed Development Plan of James Street Plaza – Location for Public Art

Page 6 – Images Viewing North on James Street North

Page 7 – Foot of James Plaza Rendering 1 – North View

Page 8 – Foot of James Plaza Rendering 2 – South View

Appendix C Materials and Methods

Appendix D Sample Artist Agreement

Appendix E Site History - Site History - Archaeological, Cultural Heritage and Planning Background