



**BOARD OF TRUSTEES
MINUTES**

4:00 P.M.

Tuesday, November 12, 2019
HWT Boardroom, 47 Discovery Drive, Hamilton

Present: J. Farr, T. Jarvis, B. Mueller, J. Partridge

Absent with Regrets: E. Pauls

Staff Present: W. Plessl, M. Cuthbert, A. Pulcins

1. **Call to Order**

J. Farr called the meeting to order at 4:00 pm.

2. **Declarations Re: Disclosure of Interest**

None

3. **Delegations**

None

4. **Minutes of Previous Meeting (September 10, 2019)**

HWT1121 (B. Mueller / T. Jarvis)

That the Minutes of the September 10, 2019 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. **Business Arising from the Minutes**

a) **Declaration regarding Employee Deduction Remittances**

The Board was in receipt of the Declaration for Employee Deduction Remittances.

6. **Outstanding Items**

None

7. Consent Agenda

a) Review of monthly Business Unit Operations (October)

All HWT operations closed after Thanksgiving weekend. Williams is open all year round. Compared to 2018, sales were similar on all business units. It is noted that the Salsa evenings bring 400-500 participants which greatly increases our sales for that day. The Salsa group used the skating surface Tuesday evenings in July and August.

HWT1122 (J. Partridge / T. Jarvis)

That the Business Unit Operations update be received.

CARRIED

b) Quotes

None

8. New Business

a) Pier 5 to 7 Redevelopment - update

- Staff attended Hamilton Waterfront Redevelopment subcommittee meetings (Chaired by J. Farr) of City Council on September 9 and October 22. No changes to the redevelopment of Piers 5 to 7 were made but the subcommittee recommended a relocation of budget allocations to fund the proposed works on Piers 5 to 7. The Plans for Pier 6 & 7 did not change.
- This redevelopment will add some 950m of new publicly accessible shoreline.
- A number of future development plans/components in the area west of Pier 5 were modified.
- W. Plessl met with Collective Arts to discuss possible use of the Pier 8 lands for events to bring people to the waterfront.
- City hopes to time pieces of development to expedite temporary animation while construction is underway.

HWT1123 (J. Partridge / B. Mueller)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

b) Art Feature – Piers 6/7

- Machetes are on display in Williams Fresh Cafe and on website until November 24th to receive public input.
- Jury will meet in early December and select a winner.

HWT1123 (J. Partridge / T. Jarvis)

That the information on the Art Feature – Piers 6/7 be received.

CARRIED

The meeting went in-camera for discussions on legal / contractual matters (J. Partridge / T. Jarvis)

9. a) Minutes of Previous In-Camera Meetings (September 10, 2019)

HWT1124 (T. Jarvis / B. Mueller)

That the In-Camera Minutes of the September 10, 2019 Hamilton Waterfront Trust Board meeting be received In-camera.

CARRIED

b) 1869612 ONTARIO INC. – SARCOA – update

Discussion took place in-camera.

c) HWT Centre

Discussion took place in-camera.

The meeting moved out of camera (J. Partridge / B. Mueller)

10. Other Business

a) Executive Directors Report

- i. Outdoor Rink – windscreen will be installed this weekend and matts following. Weather permitting the rink will be open by the end of November / beginning of December.
- ii. Waterfront Festival of Lights – displays will be installed next week for the December 1st opening.
- iii. Collective Arts – are interested in renting the HWT Centre in 2020 on several dates for events.
- iv. 2020 Board Meeting Schedule – committee was in receipt of the suggested meeting schedule for 2020. Staff to check that dates do not conflict with the City's Planning Committee meeting dates as they tend to go over time.
- v. Interim Chair of the HWT – J. Farr stepped down as interim Chair of the HWT Board. T. Jarvis was unanimously selected as Chairman and B. Mueller selected as Vice-Chair/Treasurer.

HWT1125 (J. Partridge / B. Mueller)

That T. Jarvis be elected as the Chairman of the HWT Board.

CARRIED

11. Next Meeting - Monday, November 20, 2020

The next HWT Board meeting is scheduled for Monday, January 20, 2020.

The meeting was moved 6 days back due to a conflict with City of Hamilton Planning Committee.

12. Adjournment

The meeting adjourned at 5:20pm.

J. Farr, Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
November 12, 2019