



**BOARD OF TRUSTEES
MINUTES**

3:00 P.M.
Tuesday, February 9, 2021
Via ZOOM Video Communications

Present: T. Jarvis, B. Mueller, J. Partridge, J. Farr, E. Pauls

Staff Present: W. Plessl, A. Pulcins, M. Cuthbert

1. Call to Order

T. Jarvis called the meeting to order at 3:05 pm.
• Approval of Agenda

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (December 2, 2020)

HWT1177 (J. Partridge / B. Mueller)

That the Minutes of the December 2, 2020 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1178 (B. Mueller / E. Pauls)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Outstanding Items

On agenda

7. Consent Agenda

a) Review of monthly Business Unit Operations

- The Outdoor Rink has been full for most sessions (25 persons) with the exception of the past few weeks with the colder weather. The Skate Rental and Grill have been closed during lockdown. The rink does not generate revenue at this time.
- Williams currently provides take-out and delivery only. December/January has had a quarter of the business compared to previous years.

HWT1179 (E. Pauls / J. Farr)

That the Financial Report for January 2021 be received.

CARRIED

8. New Business

a) Covid-19 – Operations

We continue to work within the government guidelines for COVID-19 procedures during lockdown. The HWT has been in contact with the City of Hamilton and Public Health to assure that our operations are operating within these guidelines.

HWT1180 (J. Farr / E. Pauls)

That the information as presented on the Operations of Business Units be received.

CARRIED

b) Pier 5 to 7 Redevelopment - update

- Construction commenced in mid-December by Seawaves Development Services Inc. By mid-March all of the in waterworks are scheduled to be complete.
- Fish Habitat – rock placement under water is 50% complete and must be done by March 15th as per Fisheries and Oceans.
- Gas Docks operated by HOPA to be complete by May 1st.
- Access to RHYC lands to be complete in late Spring. Access to their docks is not affected by construction.
- Works west of Marina Pier to be completed in May.
- All works east of Marina Pier to be complete November 1st.
- The construction will not interfere with the City's Disposition of Parcels on Piers 5-7.

HWT1181 (J. Farr / J. Partridge)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

c) Ice Rink Operation 2020/21 Season

- The Outdoor Rink was closed for a few days this season due to rain. The rink is open from 8:00am to 10:40pm. The HWT hired security to assure no after-hours activity is taking place on the rink.

HWT1182 (B. Mueller / E. Paul)

That the information on the Ice Rink Operation 2020/21 Season be received.

CARRIED

9. Quotes and Tenders

a) Preparation of Audited Financial Statements 2020-2024

HWT1183 (J. Farr / E. Pauls)

That BDO Canada LLP, Burlington be engaged by the Hamilton Waterfront Trust to undertake the 2020 to 2022 audit of the financial statements at a cost of \$19,080 per year plus applicable taxes.

CARRIED

10. Private and Confidential

(J. Partridge / B. Mueller)

That the Board move into Closed Session respecting Items 10(a) and 10(b), pursuant to Section 8.1, Sub-sections (c), and 8.2, Sub-section (b) of the City's Procedural By-law 18-270, as amended; and Section 239(2), Sub-Sections (c), and 239(3) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board, and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act.

CARRIED

a) Lease – 47 Discovery Drive

HWT1184 (J. Farr / B. Mueller)

That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.

CARRIED

b) Ombudsman Inquiry

HWT1185 (J. Farr / B. Mueller)

That the information respecting the Ombudsman Inquiry, be received and Staff were given direction by the Board that shall remain confidential.

CARRIED

11. Other Business

a) Meeting Schedule of HWT Board for 2021

HWT1186 (J. Partridge / J. Farr)

That the 2021 Board meeting schedule be received as presented.

CARRIED

b) Executive Directors Report

Staff are looking forward to returning to the office after lockdown.

HWT1187 (J. Partridge / B. Mueller)

That the Executive Directors Report be received.

CARRIED

12. Next Meeting - Tuesday, February 9, 2021

The next HWT Board meeting is scheduled for Tuesday, April 13, 2021.

13. **Adjournment**

The meeting adjourned at 4:15pm.

T. Jarvis, Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
February 9, 2021