



## **Hamilton Waterfront Trust**

*Connecting You to the Water's Edge*

### **BOARD OF TRUSTEES MINUTES**

4:30 P.M.

Tuesday, July 11, 2017

HWT Boardroom, 47 Discovery Drive, Hamilton

**Present:** B. Charters, J. Farr, S. Shaw, T. Jackson

**Staff Present:** W. Plessl, A. Pulcins, M. Cuthbert

---

1. **Call to Order**

B. Charters called the meeting to order at 4:45 pm.

2. **Declarations Re: Disclosure of Interest**

None

3. **Delegations**

The Chairman informed all that were present that we would not be allowing any delegations. The Chairman advised that any proposals regarding the HWT Centre would be subject to an RFP since it is our protocol with regards to leases.

4. **Minutes of Previous Meeting (June 13, 2017)**

HWT1017 (J. Farr / S. Shaw)

That the Minutes of the June 13, 2017 Hamilton Waterfront Trust Board meeting be received.

**CARRIED**

5. **Business Arising from the Minutes**

a) Declaration regarding Employee Deduction Remittances

HWT1018 (J. Farr / S. Shaw)

That the Declaration for Employee Deduction Remittances be received.

**CARRIED**

6. **Outstanding Items**

None

**7. Consent Agenda**

**1.1 Review of monthly Business Unit Operations (June)**

The Board was in receipt of the Financial Report for the Business Unit Operations for the month of June 2017.

**8. New Business**

**a) Waterfront Development – City of Hamilton**

- The City has been working on monitoring the beach water quality at Bayfront Park. The HWT is providing use of the Hamiltonian Tour Boat to collect samples.
- The overall Waterfront development plan is being developed by staff. The plan will be presented at the board in the fall.
- Risk Assessment for Piers 5/6 and 8 have been filed with the ministry.
- Pumping Station – Plans are progressing with a tender call later this year.

**b) 2016 HWT Financial Statements**

- A good portion of the City taxes have been paid. Once we receive payment from the City on outstanding invoices, we will make additional payments.
- W. Plessl / A. Pulcins to confirm that the HWT Lease at the HWT Centre is paid to date.

**c) Roller Skating – volunteer DJs**

W. Plessl noted that he has been monitoring the DJ evenings and has received no complaints to date.

**d) Rendez-Vous 2017 Tall Ships Hamilton**

- There were 100,000+ people in attendance for the event.
- 2 ships did not make it due to technical difficulties. Parade of Sail didn't go as planned due to an emergency at the HPA.

*The meeting went in-camera for discussions on legal / contractual matters (T. Jackson / S. Shaw)*

**9. Confidential Items – In-Camera for Legal / Contractual Matters – SARCOA**

- a) SARCOA – Legal.** Discussions, direction and motions were made in-camera.

*The meeting moved out of camera (J. Farr / T. Jackson)*

**10. Other Business**

**a) HWT Staffing**

**HWT1020 (J. Farr / S. Shaw)**

**That the Executive Director, at an appropriate time, email various options for a management reorganization.**

**CARRIED**

*Staff were asked to leave the meeting and the meeting then went in-camera for discussions. (J. Farr / S. Shaw)*

Board of Trustees Meeting Minutes – July 11, 2017

**11. Next Meeting - Tuesday, September 12, 2017**

The next HWT Board meeting is scheduled for Tuesday, September 12, 2017. The meeting scheduled for August 8<sup>th</sup> has been cancelled due to no quorum.

**12. Adjournment**

The meeting adjourned at 7:30pm.

A handwritten signature in black ink, appearing to read 'B. Charters', is written in a cursive style.

B. Charters, Chairman  
Board of Trustees  
Hamilton Waterfront Trust

M. Cuthbert  
July 11, 2017