



## **Hamilton Waterfront Trust**

*Connecting You to the Water's Edge*

### **BOARD OF TRUSTEES MINUTES**

5:00 P.M.  
Tuesday, March 21, 2017  
HWT Boardroom, 47 Discovery Drive, Hamilton

**Present:** B. Charters, T. Jackson, J. Farr, S. Shaw

**Staff Present:** W. Plessl, M. Cuthbert

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**1. Call to Order**

B. Charters called the meeting to order at 5:00 pm.

**2. Declarations Re: Disclosure of Interest**

None

**3. Delegations**

None

**4. Minutes of Previous Meeting (February 14, 2017)**

HWT1001 (T. Jackson / S. Shaw)

That the Minutes of the February 14, 2017 Hamilton Waterfront Trust Board meeting be received; and

That the In-Camera Minutes of the February 14, 2017 Hamilton Waterfront Trust Board meeting be received.

**CARRIED**

**5. Business Arising from the Minutes**

**a) Declaration regarding Employee Deduction Remittances**

HWT1002 (S. Shaw / T. Jackson)

That the Declaration for Employee Deduction Remittances be received.

**CARRIED**

**6. Outstanding Items**

**a) 2017 HWT Operating Budget**

This item was tabled to the next meeting.

**b) Budget Recommendation Reports**

This item was tabled to the next meeting.

**7. New Business**

**a) Review of monthly Business Unit Operations (February)**

The Board was in receipt of the Financial Report for the Business Unit Operations for the month of February 2017.

**b) Waterfront Development - City of Hamilton**

Edward John will be making a presentation at the next Board meeting (April 11, 2017)

The first open house will take place March 30<sup>th</sup>. They will be held monthly and will be based on the approved MasterPlan.

**8. Quotes/tenders**

None.

*The meeting went in-camera for discussions on legal / contractual matters (T. Jackson / S. Shaw)*

**9. Confidential Items – In-Camera for Legal / Contractual Matters – SARCOA**

**a) SARCOA – Legal.** Discussions, direction and motions were made in-camera.

*The meeting moved out of camera (T. Jackson / S. Shaw)*

**10. Other Business**

**a) Security**

W. Plessl advised the Board of a break and enter that occurred in the building on March 10 -11, 2017. For security purposes additional cameras would be beneficial.

**11. Next Meeting - Tuesday, April 11, 2017**

The next HWT Board meeting is scheduled for Tuesday, April 11, 2017.

**12. Adjournment**

The meeting adjourned at 6:50 pm.



B. Charters, Chairman  
Board of Trustees  
Hamilton Waterfront Trust