



**BOARD OF TRUSTEES
MINUTES**

4:00 P.M.
Tuesday, July 9, 2019
HWT Boardroom, 47 Discovery Drive, Hamilton

Present: J. Farr, J. Partridge, T. Jarvis, B. Mueller, E. Pauls

Staff Present: W. Plessl, M. Cuthbert

1. **Call to Order**

J. Farr called the meeting to order at 4:10 pm.

2. **Declarations Re: Disclosure of Interest**

None

3. **Delegations**

None

4. **Minutes of Previous Meeting (May 14, 2019)**

HWT1100 (J. Partridge / T. Jarvis)

That the Minutes of the May 14, 2019 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. **Business Arising from the Minutes**

a) **Declaration regarding Employee Deduction Remittances**

HWT1101 (J. Partridge / B. Mueller)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. **Outstanding Items**

a) **Past Statistics**

HWT1102 (J. Partridge / B. Mueller)

That the Past Operating Seasons Summary be received as presented.

CARRIED

7. Consent Agenda

a) Review of monthly Business Unit Operations (June)

**HWT1103 (B. Mueller / J. Partridge)
That the Business Unit Operations be received.**

CARRIED

b) Quotes

None

8. New Business

a) Election of Treasurer and Vice-Chairman for HWT

**HWT1104 (T. Jarvis / J. Partridge)
That Bernie Mueller be appointed as Treasurer for the Hamilton Waterfront Trust.**

CARRIED

**HWT1105 (J. Partridge / B. Mueller)
That Trent Jarvis be appointed as Vice-Chair for the Hamilton Waterfront Trust.**

CARRIED

b) Hamilton Waterfront Trust 2018 Financial Statements

W. Plessl presented the 2018 Financial Statements. Discussion ensued and clarification of wording to be reported back to Board members via email.

**HWT1106 (J. Partridge / T. Jarvis)
That the Financial Statements of the HWT be added to our website.**

CARRIED

**HWT1107 (J. Partridge / B. Mueller)
That the HWT 2018 Financial Statements as presented, with clarification based on wording, be approved.**

CARRIED

c) Pier 5 to 7 Redevelopment – update

W. Plessl updated the HWT Board on development. An overview rendering video was presented. Work is to commence this fall with the expected completion in 2021.

J. Farr and Staff will have a public meeting in the fall prior to commencement of work.

**HWT1108 (E. Pauls / J. Partridge)
That the information as presented on Pier 5 to 7 Redevelopment be received.**

CARRIED

d) Art Feature – Piers 6/7

- 24 art proposals were received. Of these the Jury will reduce to 6 proposals.
- Each of the 6 artists will receive \$2,500 to refine their concept and submit in 1 months' time.
- Public input will be requested; however, the Jury will decide on the final art piece.

- Suggestion was made to team up with the City during SuperCrawl to display finalists and have a vote from the public on their favourite art piece.

HWT1109 (J. Partridge / T. Jarvis)

That the information on the Art Feature for Piers 6/7 be received.

CARRIED

e) Donation Request – Sweet Retreat

HWT1110 (T. Jarvis / B. Mueller)

That the Hamilton Waterfront Trust donate to the Sweet Retreat Program 25 Family Packages, for a family of 4, to use and enjoy a day's outing on Hamilton's waterfront.

f) HWT Website

- The HWT has launched its new website this month.
- Staff to monitor the analytics of the site.

HWT1111 (J. Partridge / B. Mueller)

That the information on the HWT Website be received.

CARRIED

g) Social Media

- That staff continue to work on the HWT Facebook page and enhance its posts ie. short videos, current happenings, target groups
- Encouragement for HWT Board members to promote the HWT through their social media outlets, ie; Twitter, Instagram, Facebook.
- Mohawk College – student project

HWT1112 (E. Pauls / J. Partridge)

That the information on Social Media be received.

CARRIED

The meeting went in-camera for discussions on legal / contractual matters (J. Partridge / E. Pauls)

9. a) Minutes of Previous In-Camera Meetings (May 14, 2019)

HWT1113 (J. Partridge / E. Pauls)

That the In-Camera Minutes of the May 14, 2019 Hamilton Waterfront Trust Board meeting be received In-camera.

CARRIED

b) 1869612 ONTARIO INC. – SARCOA – update

Discussions took place in-camera.

c) HWT Staffing and Contracts

Discussions took place in-camera.

The meeting moved out of camera (J. Partridge / E. Pauls)

10. Other Business

a) Executive Directors Report

- i. HWT Centre – HWT is continuing to rent out the rooms in the HWT Centre until the end of this year.
- ii. Collective Concerts – good team to work with, all went relatively well.
- iii. Fishing Derby – 13th annual taking place on August 10th. Posters were distributed to board members for distribution.

11. Next Meeting – Tuesday, September 10, 2019

The next HWT Board meeting is scheduled for Tuesday, September 10, 2019.

12. Adjournment

The meeting adjourned at 5:30pm.

J. Farr, Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
July 9, 2019