



**BOARD OF TRUSTEES
MINUTES**

1:30 P.M.

Wednesday, December 2, 2020
Via ZOOM Video Communications

Present: T. Jarvis, B. Mueller, J. Partridge, J. Farr

Absent with Regrets: E. Pauls

Staff Present: W. Plessl, A. Pulcins, M. Cuthbert

1. Call to Order

T. Jarvis called the meeting to order at 1:30 pm.

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (October 1, 2020)

HWT1168 (B. Mueller / J. Partridge)

That the Minutes of the October 1, 2020 Hamilton Waterfront Trust Board meeting be received. **CARRIED**

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1169 (J. Partridge / B. Mueller)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Outstanding Items

On agenda

7. Consent Agenda

a) Review of monthly Business Unit Operations

HWT1170 (J. Farr / J. Partridge)

That the Financial Report for November 2020 be received.

CARRIED

8. New Business

a) Covid-19 – Operations

We are working within the government guidelines. The restriction of 10 customers in the restaurant at a time is a challenge and is greatly impacting our revenue.

HWT1171 (B. Mueller / J. Farr)

That the information as presented on the Operations of Business Units be received.

CARRIED

b) Pier 5 to 7 Redevelopment - update

- Phase 1 has gone to tender and closed with a recommendation to award a contract to the HWT Board.
- Construction to commence later in December.
- The roads are all built on Pier 8 and the parking lot has been opened. Just a small portion of the construction is incomplete in front of Williams.
- The pumping station is 99% complete.
- The landscaping on Copps Pier (north & east side of Pier 8) has commenced.
- No roadway lighting on Pier 8 currently, however, they are on scheduled to be installed this year.
- Pier 8 parkette construction is scheduled to start in early spring 2021.

HWT1172 (J. Partridge / B. Mueller)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

c) Ice Rink Operation 2020/21 Season

- The HWT applied to the City's Emergency Operation Centre and was given approval to open the Outdoor Ice Rink for the 2020/21 season with COVID-19 restrictions in place.
- HWT staff will monitor operations and should issues arise will act accordingly.

HWT1173 (J. Partridge / B. Mueller)

That the information on the Ice Rink Operation 2020/21 Season be received.

CARRIED

9. Quotes and Tenders

a) Pier 5 to 7 Redevelopment – Phase 1

HWT1174 (J. Farr / B. Mueller)

That the Hamilton Waterfront Trust award a contract to Seawaves Development Services Inc., Hamilton in the amount of \$18,915,359.85 which includes a \$2,000,000 contingency amount and all applicable taxes for the Pier 5 to 7 Redevelopment – Phase 1 construction.

The meeting went in-camera for discussions on real estate and legal matters (J. Partridge / B. Mueller)

10. Confidential Items

a) Lease - 47 Discovery Drive

Discussion took place in-camera.

b) Cash Flow

Due to COVID-19 restrictions sales and operations have been reduced thereby affecting revenue. Government Programs and projects are assisting with finances.

HWT1175 (J. Partridge / J. Farr)

That the information as presented on cash flow be received and included in the public portion of the minutes.

CARRIED

The meeting moved out of camera (J. Farr / B. Mueller)

11. Other Business

a) Executive Directors Report

- i) The Winter Festival of Lights Display is now open. The lights come on at dusk. The festival ends in February (Family Day).**
- ii) J. Farr advised that the City of Hamilton West Harbour Sub-Committee met and approved having animation on Piers 6 to 8 for 2021 to 2022, including the HWT Centre.**

HWT1176 (B. Mueller / J. Partridge)

That the Executive Directors Report be received.

CARRIED

12. Next Meeting - Tuesday, February 9, 2021

The next HWT Board meeting is scheduled for Tuesday, February 9, 2021.

13. Adjournment

The meeting adjourned at 2:30pm.

T. Jarvis, Chairman
Board of Trustees
Hamilton Waterfront Trust