



**BOARD OF TRUSTEES
MINUTES**

3:00 P.M.
Tuesday, February 8, 2022
Via ZOOM Video Communications

Present: T. Jarvis, B. Mueller, E. Pauls, J. Farr

Absent with Regrets: J. Partridge

Staff Present: W. Plessl, M. Cuthbert, A. Pulcins

1. Call to Order

T. Jarvis called the meeting to order at 3:00 pm.
• Approval of Agenda

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (October 12, 2021)

HWT1232 (J. Farr / E. Pauls)

That the Minutes of the October 12, 2021 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1233 (B. Mueller / J. Farr)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. **Outstanding Items**

None

7. **Consent Agenda**

a) **Review of monthly Business Unit Operations**

HWT1234 (E. Pauls / B. Mueller)

That the monthly Business Unit Operations be received.

CARRIED

8. **New Business**

a) **Covid-19 – Operations**

- Outdoor Rink is running at half capacity as per government guidelines.
- For the safety of our patrons and staff, we have hired security for evenings and weekends to monitor the Outdoor Rink and the Williams warm-up room.

HWT1235 (B. Mueller / E. Pauls)

That the information as presented on the Covid-19 - Operations of Business Units be received.

CARRIED

b) **Pier 5 to 7 Redevelopment - update**

- Phase 1 construction is 95% complete. Clean-up of this phase will take place in March.
- Phase 2 will soon be sent out for tender. The 2nd Phase is expected to start in May and conclude in September. Phase 2 includes the electrical installation, landscaping, asphalt waterfront trail, paving brick surfaces, the pedestrian bridge, floating docks and ramps and the tensile structures for shade.

HWT1236 (B. Mueller / E. Pauls)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

c) **Minimum Wage Increase (January 1, 2022)**

- The HWT increased minimum wage to \$15/hr for staff as per provincial guidelines on January 1, 2022. The next minimum wage increase expected by the province is October 2022.

HWT1237 (J. Farr / E. Pauls)

That the information as presented on Minimum Wage Increase be received.

CARRIED

d) **COLA**

- A report will be brought to the April meeting recommending a cost-of-living increase for HWT Staff, retro to March 1, 2022

HWT1238 (E. Pauls / B. Mueller)

That the information as presented on COLA be received.

CARRIED

e) 2022 Operating Budget

HWT1238 (B. Mueller / J. Farr)

That the 2022 Operating Budget be approved as presented.

CARRIED

f) Schedule for 2022 Board Meetings

HWT1239 (E. Pauls / B. Mueller)

That the Schedule for 2022 Board Meetings be approved as presented.

CARRIED

g) Donation Requests – RHYC

- The Royal Hamilton Yacht Club is seeking a monetary donation from the HWT for their Accessible Community Regatta.
- The Board has requested further clarification on the request and that it be brought back to the next meeting for consideration.

HWT1240 (J. Farr / B. Mueller)

That the information as presented on the donation request from the RHYC be received, and upon receiving clarification be reviewed at the next meeting.

CARRIED

h) Capital Projects

HWT1241 (B. Mueller / J. Farr)

That the information as presented on the Future Capital Works be received.

CARRIED

9. Quotes and Tenders

None.

10. Private and Confidential

(E. Pauls / J. Farr)

That the Board move into Closed Session respecting Items 10(a), 10(b), 10(c) and 10(d), pursuant to Section 9.1, Sub-sections (b) and (c), and 9.2, Sub-section (b) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b) and (c), and 239(3), Sub-Section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act; and personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

a) Minutes of Previous In-Camera Meetings

HWT1242 (J. Farr / E. Pauls)

That the In-Camera Minutes of the October 12, 2021 Hamilton Waterfront Trust Board meeting be received In-camera.

CARRIED

b) **Lease – 47 Discovery Drive**

HWT1243 (B. Mueller / J. Farr)

That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.

CARRIED

c) **Ongoing Ombudsman Inquiry**

HWT1244 (B. Mueller / E. Pauls)

That the update on the ongoing Ombudsman Inquiry from staff, be received and remain confidential.

CARRIED

d) **Personnel Matter**

HWT1245 (J. Farr / E. Pauls)

That the information and direction given with respect to the Personnel Matter, be received and remain confidential.

CARRIED

11. **Other Business**

a) **Executive Directors Report**

- W. Plessl expressed his appreciation to staff for their continued hard work during these difficult circumstances.

HWT1246 (E. Pauls / J. Farr)

That the Executive Directors Report be received.

CARRIED

12. **Next Meeting - Tuesday, April 12, 2022**

The next HWT Board meeting is scheduled for Tuesday, April 12, 2022.

13. **Adjournment**

The meeting adjourned at 4:00pm.

T. Jarvis, Chairman
Board of Trustees
Hamilton Waterfront Trust