



**BOARD OF TRUSTEES
MINUTES**

3:00 P.M.
Tuesday, April 12, 2022
Via ZOOM Video Communications

Present: B. Mueller, J. Partridge, J. Farr

Absent with Regrets: E. Pauls

Staff Present: W. Plessl, M. Cuthbert, A. Pulcins

1. Call to Order

B. Mueller called the meeting to order at 3:15 pm.
• Approval of Agenda

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (February 8, 2022)

HWT1250 (J. Partridge / J. Farr)
That the Minutes of the February 8, 2022 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1251 (J. Farr / J. Partridge)
That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Outstanding Items

a) Donation Request - RHYC

HWT1252 (J. Farr / J. Partridge)

That the HWT donate 4 passes on the Hamiltonian Tour Boat for the RHYC Accessible Community Regatta event.

CARRIED

7. Consent Agenda

a) Review of monthly Business Unit Operations

- Outdoor Rink closed 1st week in March due to warmer temperatures
- Williams is now open without COVID restrictions
- HWT Operations will open May 21st for weekends only until mid-June when they will operate daily.

HWT1253 (J. Partridge / Jason Farr)

That the monthly Business Unit Operations be received.

CARRIED

8. New Business

a) Covid-19 – Operations

- Williams is now open without COVID restrictions ie. no masking required indoors.
- City of Hamilton protocols are being followed with our staff.

HWT1254 (J. Farr / J. Partridge)

That the information as presented on the Covid-19 - Operations of Business Units be received.

CARRIED

b) Pier 5 to 7 Redevelopment - update

- Phase 1 construction is 98% complete and will be finalized in the next couple of weeks.
- Phase 2 – Landscaping and Electrical. The Tender closing is April 28th. W. Plessl will reach out to the HWT Board, via email, with a Recommendation Report for the Award of Contract.
- Three more tenders will be issued. One for the Steel Pedestrian Bridge, one for the Rolling Bridge and one for the Tensile Structures.
- All Our Relations art feature will be installed end of September early October 2022.

HWT1255 (J. Farr / J. Partridge)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

c) COLA

HWT1256 (J. Partridge / J. Farr)

That a 2.3% increase effective March 1, 2022 be given to all staff including the same increase to the minimum wage used by the HWT.

CARRIED

d) 2021 Financial Audit

- The 2021 audit is in progress by BDO. Once we have a draft it will be sent to the HWT Board for approval, then forwarded to the City.

HWT1257 (J. Farr / J. Partridge)

That the information as presented on the 2021 Financial Audit be received.

CARRIED

9. Quotes and Tenders

None.

10. Private and Confidential

(J. Farr / J. Partridge)

That the Board move into Closed Session respecting Items 10(a), 10(b), 10(c) and 10(d), pursuant to Section 9.1, Sub-sections (b) and (c), and 9.2, Sub-section (b) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b) and (c), and 239(3), Sub-Section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act; and personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

a) Minutes of Previous In-Camera Meetings

HWT1258 (J. Partridge / J. Farr)

That the In-Camera Minutes of the March 8, 2022 Hamilton Waterfront Trust Board meeting be received In-camera.

CARRIED

b) Lease – 47 Discovery Drive

HWT1259 (J. Partridge / J. Farr)

That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.

CARRIED

c) Ongoing Ombudsman Inquiry

HWT1260 (J. Farr / J. Partridge)

That the update on the ongoing Ombudsman Inquiry from staff, be received and remain confidential.

CARRIED

d) Personnel Matter

HWT1261 (J. Partridge / J. Farr)

That the information and direction given with respect to the Personnel Matter, be received and remain confidential.

CARRIED

11. Other Business

a) Executive Directors Report

- Staff are busy preparing/cleaning the property for our May opening of the operations.
- Threshold School of Building - painted portions of the building
- It was noted that despite best efforts not a lot of resumes were being received this year.

HWT1262 (J. Partridge / J. Farr)

That the Executive Directors Report be received.

CARRIED

12. Next Meeting - Tuesday, June 14, 2022

The next HWT Board meeting is scheduled for Tuesday, June 14, 2022.

13. Adjournment

The meeting adjourned at 4:30pm.

B. Mueller, Vice-Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
April 12, 2022