



**BOARD OF TRUSTEES
MINUTES**

3:00 P.M.
Tuesday, August 17, 2022
Via ZOOM Video Communications

Present: B. Mueller, J. Partridge, J. Farr, E. Pauls

Staff Present: W. Plessl, M. Cuthbert, A. Pulcins

1. Call to Order

B. Mueller called the meeting to order at 1:05 pm.

- Approval of Agenda

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Selection of Chairperson

Deferred to In-Camera portion of meeting.

5. Minutes of Previous Meeting (March 8, April 6, 12 & May 26, 2022)

HWT1264 (J. Partridge / E. Pauls / J. Farr)

That the Minutes of the March 8, April 6, 12 and May 26, 2022 Hamilton Waterfront Trust Board meetings be received.

CARRIED

6. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1265 (J. Farr / J. Partridge)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

7. Consent Agenda

a) 2021 Draft Financial Audit

HWT1266 (J. Farr / E. Pauls)

That the Draft Audited Financial Statements, as presented, be approved.

CARRIED

8. New Business

a) Pier 5 to 7 Redevelopment - update

- Soils/Fill from past had caused some foundation and base issues. This has caused some extra work and delays but are back on track.
- Next few weeks should see curbing along trail and paving. Also tree pits and landscaping and the concrete stairs should be taking place end of August, beginning of September.
- Pedestrian bridge – installed around October 1st. Ramps in early September for the bridge.
- Art Feature will be erected middle of October.
- Close to end of year completion, weather depending.

HWT1267 (J. Farr / E. Pauls)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

b) Pier 8 – City of Hamilton

The City has initiated a community survey open to the public - “The Discovery Centre Site Opportunity Study”. This includes the lands under lease - the WFC, Scoops and the former Discovery Centre Site. Details are on the City’s website.

HWT1268 (J. Partridge / E. Paul)

That the Pier 8 – City of Hamilton information as presented be received.

CARRIED

c) Disposal of Trolley (1st Unit built in 2007)

The first trolley unit has been un-operational for the past 5 years. Firstly, due to demand and secondly due to Covid. The working parts have been used on the remaining trolley and the remains are of no use to the HWT.

HWT1269 (J. Farr / J. Partridge)

That the 1st Trolley unit built in 2007 be disposed of for scrap.

CARRIED

9. Quotes and Tenders

None.

10. Private and Confidential

(E. Pauls / J. Farr)

That the Board move into Closed Session respecting Items 10(a), 10(b), 10(c), 10(d) and 10(e), pursuant to Section 9.1, Sub-sections (b), (c) and (i), and 9.2, Sub-section (b) of the City’s Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b), (c) and (i), and 239(3), Sub-Section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a

proposed or pending acquisition or disposition of land by the municipality or local board; and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act; and personal matters about an identifiable individual, including municipal or local board employees; and as the subject matters pertain to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CARRIED

a) **Minutes of Previous In-Camera Meetings**

HWT1270 (J. Partridge / J. Farr)

That the In-Camera Minutes of the April 6 & 12, 2022 Hamilton Waterfront Trust Board meetings be received In-camera.

CARRIED

b) **Lease – 47 Discovery Drive**

HWT1271 (J. Partridge / J. Farr)

That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.

CARRIED

c) **Ongoing Ombudsman Inquiry**

HWT1272 (J. Farr / J. Partridge)

That the update on the ongoing Ombudsman Inquiry from staff, be received and remain confidential.

CARRIED

d) **Personnel Matter - HWT Board Members**

HWT1273 (J. Farr / J. Partridge)

That the HWT Board of Trustees accept the resignation of Trent Jarvis and thank Trent for his hands on dedicated service over the years, wish him well with future endeavours and that the Board share their gratitude to Trent in the form of an official letter.

CARRIED

HWT1274 (J. Farr / E. Pauls)

That the HWT Board of Trustees acknowledges the recent brief placement of the City appointee to the HWT Board through our City of Hamilton Selection Committee process and then the subsequent refusal of that applicant to accept the placement; and

That the HWT Board of Trustees request City Clerks, who are charged with overseeing the Selection Committee, at their availability report back to the HWT Board of Trustees on next steps.

CARRIED

e) **Financial or Labour Relations Information**

HWT1275 (J. Farr / E. Pauls)

That the Financial or Labour Relations Information, be received and Staff were given direction by the Board that shall remain confidential.

CARRIED

11. Other Business

a) Executive Directors Report

- Monthly Business Unit Operations – 2-3% above forecast
- Music on the Waterfront – well attended this year. Average over 400 people per evening. Funded by the HWT, we do look for donations from attendees.
- Fishing Derby took place on Saturday, August 6th. Numbers of attendees was down but appreciated by those in attendance.
- Thank you to staff for the great work this summer.

HWT1276 (J. Farr / J. Partridge)

That the Executive Directors Report be received.

CARRIED

b) Selection of Chairperson – HWT Board of Trustees

HWT1277 (J. Farr / J. Partridge)

That B. Mueller be appointed as Chairman of the HWT Board of Trustees.

CARRIED

12. Next Meeting - Tuesday, October 11, 2022

The next HWT Board meeting is scheduled for Tuesday, October 11, 2022.

13. Adjournment

The meeting adjourned at 2:00pm.

B. Mueller, Vice-Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
August 17, 2022