



**BOARD OF TRUSTEES
MINUTES**

4:00 P.M.
Tuesday, June 13, 2023
Via ZOOM Video Communications

Present: M. Spadafora, T. Hwang, A. Wilson

Absent with Regrets: C. Kroetsch, M. Wilson

Staff Present: C. Wiley, M. Cuthbert, A. Pulcins

1. **Call to Order**

M. Spadafora called the meeting to order at 4:07pm.

2. **Declarations Re: Disclosure of Interest**

None

3. **Delegations**

4. **Minutes of Previous Meeting (April 11, 2023)**

HWT1327 (T. Hwang / M. Spadafora)

That the Minutes of the April 11, 2023 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. **Business Arising from the Minutes**

a) **Declaration regarding Employee Deduction Remittances**

HWT1328 (T. Hwang / A. Wilson)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Consent Agenda

a) Review of monthly Business Unit Operations

- Williams is open daily and is doing well. Our expenses are lower than targeted budget.
- All of HWT operations are open. Trolley and Hamiltonian are running on weekends and Scoops, Grill and Skate Rental are open daily.
 - Skate Rental – on target with our budget.
 - Grill – on target with our budget.
 - Administration – our expenses are lower than budgeted
- Challenges – staffing and repairs to building

7. New Business

a) Interim Executive Director – Replacement Update

The Board welcomed Christian Wiley, the newly hired Executive Director of the HWT.

b) Pier 5 to 7 Redevelopment - update

- The stairs are being installed and should be complete in a couple of weeks.
- Paving stones and curbing for the tree pits are being installed.
- Pedestrian Bridge lights are installed. Waiting on Alectra to install power to the site.
- The trail/boardwalk remains open during construction. Temporary closures may happen to accommodate any construction activities on or near the boardwalk.
- Contractor completion schedule is mid-September.

c) HWT – Future Funding - Update

- Staff have met with the City to discuss the motion put forward at the last meeting. City staff are investigating and gathering information.
- They are focusing on the \$1.5 million that is owed to the HWT and the possibility of receiving a grant.

d) Sweet Retreat – Donation Request

HWT1329 (T. Hwang / A. Wilson)

That the Hamilton Waterfront Trust donate to the Sweet Retreat Program 25 Family Packages, for a family of 2 adults and 2 children, to use and enjoy a day's outing on Hamilton's waterfront.

CARRIED

e) Ontario Ombudsman – Closed Meeting Complaint

HWT1330 (A. Wilson / T. Hwang)

That the HWT Board has received the letter from the Ombudsman with regards to the Closed Meeting Complaints; and,

That the letter has been made public by posting on the HWT website; and,

That in doing so, the board acknowledges that it is committed to improving its open meeting practices.

CARRIED

8. Quotes and Tenders

None

9. Private and Confidential

(T. Hwang / A. Wilson)

That the Board move into Closed Session respecting Items 9(a), 9(b) and 9(c), pursuant to Section 9.1, Sub-sections (b), (c) and (i), of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b), (c) and (i), of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; and personal matters about an identifiable individual, including municipal or local board employees; and as the subject matters pertain to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CARRIED

a) Lease – 47 Discovery Drive

Discussions took place in-camera and a motion was made with respect to the Lease – 47 Discovery Drive. This item is received and remains confidential.

b) Financial or Labour Relations Information

Discussions took place in-camera and motions were made with respect to the Financial or Labour Relations Information. This item is received and remains confidential.

c) Personnel Matter

Discussions took place in-camera and a motion was made with respect to the Personnel Matter. This item is received and remains confidential.

10. Other Business

None

11. Next Meeting - Tuesday, August 8, 2023

The next HWT Board meeting is scheduled for Tuesday, August 8, 2023.

12. Adjournment

The meeting adjourned at 5:09pm.

M. Spadafora, Chair
Board of Trustees
Hamilton Waterfront Trust